Chanel College

Coolock Village, Malahide Road, Dublin 5, D05 EY86

Telephone: (01) 8480655 | *Email:* adminteam@chanelcollege.ie | *Website:* www.chanelcollege.ie

Principal: Mr. Dara Gill | *Deputy Principal:* Ms. Elaine Brazil | *Deputy Principal:* Mr. Michael Fahy

APPLICATION FORM FOR ADMISSION – 2027/2028

This is an application form for admission and does not constitute an offer of a place, implied or otherwise.	
Completed applications will be accepted from:	1st October 2026
The closing date for receipt of applications is:	23rd October 2026 (4.00pm)

All Application Forms and accompanying documentation should be sent to:	**For office use only**
Email: adminteam@chanelcollege.ie **Post**: Admissions, Chanel College, Malahide Road, Coolock, Dub 5 D05 EY86	Date received: ____/____/_____ Time received: _____ School Stamp:

Please complete all sections of the following application using BLOCK CAPITALS

SECTION 1 - PROSPECTIVE STUDENT DETAILS

Details of the young person for whom this application is being made.

First Name:									
Middle Name:									
Surname:									
Prospective Student's Address:									
							Eircode:		
Date of Birth:		*d*	*d*	*m*	*m*	**2**	**0**	*y*	*y*
PPSN:									

SECTION 2 – DETAILS OF PARENT/GUARDIAN		
This information is sought for the purposes of making contact about this application. If more than one name is given but the address is the same, only one letter will issue and will be addressed to both individuals.		
	Parent / Guardian 1	**Parent / Guardian 2**
Prefix: (*e.g.* Mr. / Ms. / Ms. *etc.*)		
First Name:		
Surname:		
Address:		
Eircode:		
Telephone no.		
Email address:		
Relationship to prospective student:		

SECTION 3 – STUDENT CODE OF BEHAVIOUR
Please confirm that the Student Code of Behaviour is acceptable to you as a parent/guardian and that you shall make all reasonable efforts to ensure compliance of same by the prospective student if s/he secures a place in the school. Please note that the Code of Behaviour can be found at www.chanelcollege.ie or obtained from the school office.
I _____ confirm that the Code of Behaviour for the school is acceptable to me as the prospective student's parent/guardian and I shall make all reasonable efforts to ensure compliance by the prospective student if s/he secures a place in the school.

SECTION 4 – SELECTION CRITERIA FOR ADMISSION IN THE EVENT OF OVERSUBSCRIPTION
This information will assist in determining whether the prospective student meets the admission requirements in accordance with the order of priority as set out in section 6 of the Admissions Policy for Chanel College

A. If the prospective student has previously had *or* currently has any sibling(s) in this college, please indicate their name(s) and years of attendance.	
(i) Name:	
Years:	
(ii) Name:	
Years:	
(iii) Name:	
Years:	
(iv) Name:	
Years:	

B. Please indicate if the prospective student is the eldest child in the family.		
The prospective student is the eldest child in this family.	***Yes***	***No***

C. If the prospective student's parent(s) previously attended this college, please indicate their name(s) and years of attendance.	
Name:	
Year(s):	
Name:	
Year(s):	

D. Please provide details of the primary school attended by the prospective student.	
School name:	
School address:	

IMPORTANT INFORMATION

- **All of the information that you provide in this application form is taken in good faith. If it is found that any of the information is incorrect, misleading or incomplete, the application may be rendered invalid.**
- **Please understand that it your responsibility to inform the school of any change in contact information or circumstances relating to this application.**
- **For information regarding how your data is processed by the school, please see overleaf.**
- **Please sign below to demonstrate that you have read and understood this information.**

_____ _____

(Parent / Guardian 1) **(Date)**

_____ _____

(Parent / Guardian 2) **(Date)**

OFFICE USE ONLY
Date Application Received:
Checked by:
Date entered on School Database:
Entered by:

DATA PROTECTION

The board of management of Chanel College is a data controller under the General Data Protection Regulations and the Data Protection Acts 1988 - 2018.

The personal data supplied on this Application Form and the accompanying documentation sought is required for the purpose of:

- Verification of identity and date of birth;
- Verification and assessment of admission criteria;
- School administration,

all of which are tasks carried out pursuant to various statutory duties to which the board of management is subject.

Failure to provide the requested information may result in the application being deemed invalid and an offer of a place may not be made.

The personal data disclosed in this Application Form may be communicated internally within the school for the purpose of determining the applicability of the selection criteria and possibly with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018.

The personal data provided in this Application Form will be kept for 7 years from the date on which the student turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely.

Any person who provides personal data through this Application Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where the board of management does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commission.